

SMCT Board Meeting Minutes - January 2016
January 9th, 2016, 10:00am Benjamin Eddy Building, Foster, RI

Members present (voting members in bold): Dennis Chretien, Laura Giorgianni, Shane Inman, Kaila Rubin, Eric Dubois, Liz Dubois, Bob Hollis, Andy Affleck, Leslie Carter, Emily Chretien, Emily Carter, Rachel Stevens, Chris Brostrup-Jensen, Meryn Flynn

Meeting Begins - 10:05am

New Business

- Dennis will send Emily Carter information regarding SMCT cast policies for her to use during the production of Seussical
 - Emily intends to add to base set of guidelines with rules regarding cell phones, safety issues, attendance, etc.
 - Andy suggested using Tom Sawyer guidelines, as they have already been edited
 - It will be specified that the show will be run differently to the usual SMCT fare

Executive Director

- Dennis has sent a letter to Paine School about reducing amount owed due to reduced use of school
 - Letter was answered, but issue has been set aside for the time-being by administration
- Idea was floated of requesting flat rate rather than percentage fee
 - Chris expressed concern that this could lead to less successful shows taking a large financial hit, but agreed that it would be worth pursuing a lower fee for the Summer shows and events such as the Halloween Dracula show

Productions

- Christmas Carol
 - A person associated with Trinity saw the show and praised it very strongly
 - Three-weekend structure may not be best decision for all shows, but was very beneficial for CC and should remain on the table as an option for future shows
 - Attendance total of 490
- M*A*S*H
 - Production team (producers, tech, directors, etc.) have all been determined
 - Despite low numbers at auditions, Andy is confident show will be successfully cast
 - Andy wants mobile set, is trying to determine how it can be safely assembled by cast
 - Andy considering backing out of surround-stage setup
- Seussical
 - Emily Carter has assembled nearly complete team, only missing a few creative people
 - Production team meeting planned for Thursday (1/14) to establish direction of show
 - Concern over whether or not auditions may overlap with graduations
 - In terms of rehearsals, intended setup is Tuesday for music, Wednesday for choreography, Thursday for tying it all together
 - Emily would like rehearsals from 5:30 or 5:45 to 9:00 to allow time for warmups
 - Laura and Dennis pointed out that start time will have to be strongly emphasized
 - 8 or 9 buildouts will be required, tech buildout may need to be used as stage
 - Andy will look into getting a quote for more adjustable 4x4 buildouts
 - Same group rates as before
- USO Show

- Izzi Giorgianni has signed on to aid in production, though her exact role is as of yet unclear
- Musicians are still needed
- Creative team will be meeting within next week to determine next season
- Creative studio
 - Non-cast videos are finally being made
 - Members are learning how to use the technology
 - Idea is still being tossed around of training in editing programs
 - CAST has stated that as long as they receive 12 total videos, it is acceptable for Creative Studio to not produce one each month
 - Standards and practices (censorship) needs to be considered
 - There must be some disclaimer regarding quality control
 - Approved projects can be placed on Creative Studio YouTube channel, rejected projects will still credit CS for equipment but will not be hosted on official SMCT channel
 - Further delineation and ease of searching will be added to CAST videos by changing their titles to "CAST'S [Title]" or something similar

Events

- 50 people have signed up to attend CAST pizza party

Motion that SMCT donates money for CAST party food if needed - Seconded/Passed

Facilities

- Chris expressed concern about cost of storage units

Meeting adjourned - 12:12pm