

SMCT Board Meeting Minutes - September 2015
September 26th, 2015, 10:00am Benjamin Eddy Building, Foster, RI

Members present (voting members in bold): Liz Dubois, Andy Affleck, Chris Brostrup-Jensen, Shane Inman, Dennis Chretien, Kaila Rubin, Laura Giorgianni, Leslie Carter, Eric Dubois, Meryn Flynn, Carol Mauro

Meeting Begins - 10:15am

Creative

- Christmas Carol is continuing to go quite well, with good forward progress
 - Additional help wanted in creative outreach area, non-traditional publicity
 - Andy Affleck volunteered
 - He would like to make a behind-the-scenes video of rehearsals
 - Leslie suggested putting up fliers at AS220
 - Also suggested emphasizing the fresh take on the play
- M*A*S*H script is under revision by Andy Affleck and Rob Lebeau
 - Pre-production has been slower than hoped
 - Sets must be constructed to eliminate difficult strikes during tech week
 - Builder needed for construction of set
 - Numerous props and costumes are very much needed
 - Audition scripts intended to be up by December
 - Young men are needed for the show
 - Andy wants the mess tent on-stage to be used as the concession stand during intermission
- Seussical is confirmed as Summer 2016 production
 - Creative people for costumes/sets are needed
 - Max cast of 30
 - Carries implication of needing to turn down kids who audition
 - Aiming for audition process in May
- Meryn does not have young children in her caroling troupe, Christmas Carol may need to be edited to accommodate this
- Creative Studio is up and running
 - Bob Hollis has taken care of October CAST responsibility
 - Andy can train for sound, lights, and camera for those needed
 - Dennis wants a form for people to sign when withdrawing equipment, assuming responsibility for it

Events

- Halloween event garnered 36 total ticket sales
 - Laura expects that SMCT will lose a negligible amount of money on the event

Public Relations

- Eric Dubois has registered for the new pair.com site in preparation for the server move
 - Andy Affleck mentioned that even with pair.com, SMCT may have to use another reputable email-sending service to avoid being marked as spam
- Dennis Chretien mentioned that the asset library could be used for Creative Studio, but people would have to be cautious of licensing issues
- Audrey Dubois has been placed in charge of SMCT social media
 - Meryn Flynn suggested creating an SMCT Tumblr

-Response was lukewarm

Fundraising

- Meryn Flynn is looking into writing a proposal for a large grant
- Grant writer from Trinity has been added to the database

Communications

- Shane Inman requested that newsletter articles be submitted only in reply to the email requesting said items
- Also asked that any other conversation be kept out of newsletter email chain

USO Show

- Still little luck finding musical director/coordinator
- Music programs of several highschoools have been reached out to for volunteers

Storage Organization and Cleanout

- Some cleaning has been done, some shelves have been assembled
- Mysteriously sentient shelf piece migrated to tech storage unit under cover of darkness
 - Reports of maddening whispers emanating from tech unit are as-of-yet unconfirmed
- Ebay account for SMCT has already been set up, could be used to sell old lights
- Second day must be scheduled to finish job
 - It will be done on Halloween morning, 11:00am
 - November 1st is backup date, 1:00pm

Next meeting is now scheduled for November 14th.

Motion to schedule future meetings for second Saturday of each month - Seconded/Passed

Motion to adjourn meeting - Seconded/Passed

Meeting adjourned - 12:05pm